MBTSA Board of Directors Meeting – December 14, 2025

Meeting Date	Location	Time
December 14, 2025	Hybrid: Sport Manitoba and Zoom	10:00 a.m. to 1:00 p.m.
Meeting Called by	Invited	
Trina Cimino	Trina Cimino, Edie Parisiann, Marie Speare, Sarah Cimino, Laura Tymchyshyn, Linda Boyd, Jane Golovenko, Viktoria Golovenko, Yonatan Orlov, Tammy DeJong, Caitlyn DeJong, Kerri Dohery, Lindsay Caners, Olga Orlov	

Meeting called to order by T.Cimino at 10:11am

Present:

In person – T.Cimino, L.Boyd, M.Speare, C.De Jong, T.De Jong, K.Baxter, L.Caners, S. Cimino, L.Tymchyshyn, O.Orlov.

Online – None

Absent/Apologies – E.Parisian, V.Golovenko, Y. Orlov.

1. Trina opened the meeting with acknowledgement: We uplift, honor, and speak the traditional names of the land and people to remind this community and all other visitors, that these peoples did, and do still exist. Without their committed stewardship, we would not be enjoying this place today.

2. **Agenda adoption.** L.Boyd moved to adopt meeting Agenda. S.Cimino seconded. All in favour. **Motion carried.**
3. Adopt October 19, 2025 meeting minutes – deferred.

4. **November 2025 Meeting Minutes acceptance.** L.Boyd moved. O.Orlov seconded. All in favour. **Motion carried.**

Old Business.

a. Strategic meeting – date finalized, meeting scheduled for January 4, 2026 @ 10:00am, will be via Zoom, link will be emailed to the board members closer to the date.

[redacted]

c. Athlete banquet – postmortem in progress, will be posted at a later date.

Preliminary data estimates loss at approx. $300.00.

d. Santa Claus parade post-mortem done, posted in Dropbox.

e. Bid for hosting Canadian – no update.

f. Screening committee – no update.

g. Winter classic – T. De Jong asked her Sakura athletes, and they preferred receiving gift cards for awards. The Board discussed and agreed to proceed with purchasing gift cards with various amounts, will budget when we know the number of entries. The board discussed option to offer canteen during the competition. Winakwa CC doesn't allow food in the gym, but a kitchen is available. The board decided to ask clubs on rotation and see if there is interest from any of the clubs in arranging canteen.

h. Twirl Without Limits – report attached.O.Orlov informed the board that one of the parent volunteers at Sakura club has expertise in grants and applications. She volunteered to help review our grant application before the deadline in 2026 as set in the contract with the government. In the initial application the criteria were listed on how we measure the progress such as: number of new athletes, number of new programs, number of schools that participated etc. Based on the report provided by the Chair. O.Orlov expressed her concern that different clubs are receiving different amounts while some clubs don't participate at all. The Chair advised that post-mortem reports are being received from each club outlining the activities and programs that the grant was used for; a final report is to be compiled and submitted to the government. O.Orlov reminded the board that the final report should separate which results and/or expenses were attributed to this grant and which – to other grants and that any equipment purchased using the grant funds should stay with the organization.

   The following questions and concerns were raised during the discussion of the grant status:

   - the descriptions of each competition and event organized by clubs should state that this specific grant was used for that specific program
   - are multiple grants are allowed to be used for the same program.
   - how the remaining funds available through the grant can be used, for example clinics can be offered to upgrade athletes and coaches.

   The Board requested reports from the clubs for the event organized using the grant funding, the following information needs to be reviewed:

   - if a club has received multiple grants, are they charging for their lessons?
   - What was each grant used for? How expenses are separated on the report?
   - Are the memberships of participants recreational or they are competing athletes?
   - Are athletes in attendance?
   - Are interim reports required? The Chair confirmed – not required.

   O.Orlov volunteered as a contact person with the Manitoba government in regards to this grant.

The board discussed and agreed on the following:

- O. Orlov will be appointed as the presenter and T.Cimino will attend as a supporting board member
- O.Orlov will email a list of questions to be asked at the meeting with the Provincial government for all members to be on the same page

New Business:

5. Raffle License for all 3 competitions – K.Baxter will confirm with K.Macaraeg if she has already applied for the 50/50 draws

6. 2026 Fundraising Plan – T.Cimino forwarded the fundraising book created by previous Fundraising Rep to K.Baxter for her review.

7. Determining future meetings –The Board agreed that communication through emails is preferred, rather than texts/WhatsApp. 8 members are required for quorum. After a discussion the board agreed to move board meetings on Sunday 1 hour later to accommodate those coaches and athletes on the board who attend Sunday morning MBTSA High Performance practice. Board will review policy regarding gym times. The following MBTSA monthly board meeting dates and times have been confirmed:

January meeting: Jan 11 @ 11:00am

February meeting: Feb 8 @ 10:00am

March meeting: March 8 @ 6:00pm via Zoom

April meeting: April 12 @ 11:00am

December 14, 2025 meeting minutes continues after J.Golovenko left meeting

Minutes recorded by M.Speare

12. Sport MB awards and recognition – prior year nominations

Action: T.Cimino will send an email to Y.Orlov about the nominations for the prior year Sport Manitoba awards and recognition

13. Membership cards for all members

Action: O.Orlov will work on membership cards to be distributed to coaches at Winter Classic.

14. Publicity Plan – L.Tymchyshyn still has to talk to M.Stanger about the website. She is also looking into the MBTSA Facebook group. She is trying to get more on social media. She would like to post competition results. If you have any ideas for posting to social media, please send them to her. She is also looking at an archive of the website and website updates.

15. Follow up with Respect in Sport expiry

Action: C.De Jong to let coaches know of their upcoming expiry dates.

16. Volunteer to pick up music system from storage

Action: L.Tymchyshyn will pick up the music system from storage before Winter Classic and bring it to the competition.

Position Reports

17. Round table

a. Chair - no report

b. Vice Chair – no report

c. Past Chair – no report

d. Technical Rep:

-There is a badge adjudication course next weekend

-T.De Jong sent information about the CBTF Technical meeting to the technical members

-There is a CBTF presentation on rhythmic twirl

-2 or 3 athletes from Manitoba are planning to compete in rhythmic twirl at Trials

-Need date for precompetitive challenge after provincials

-Criteria for high points performance funding needs to be sent out

Action: T.Cimino, T.De Jong, M.Speare

-T.De Jong has found three coaches to offer compulsory classes starting January 3.

Action: T.De Jong to send information to coaches that proper supervision is required at the gym practices

Action: T.De Jong to send the timesheet to compulsory coaches to be filled in once a month.

e. Assistant Technical

The tentative date for the precompetitive challenge is April 26.

Action: S.Cimino will investigate gyms for the competition.

Action: S.Cimino is also sending out a list of competition duties for the Winter Classic competition.

Action: S.Cimino will send out a badge workshop survey.

f. Judges rep

Kyla Dunston's hotel and flight are booked for Winter Classic.

Stephanie Hewis and Kelda Corkum- Pulike are booked for Unicity.

Provincials – Tracy Eyssens is booked as one of the judges, L.Boyd is still looking for another judge.

Action: T.De Jong needs to apply for a bye for provincials so that we have permission to only have two judges.

g. Coaches rep

Caitlyn needs access to the coaches gmail account.

Action: L.Tymchyshyn to provide information to C.De jong

h. Membership Rep – no report

-T. Cimino would like the membership rep to give monthly updates of memberships at board meetings. Indicated that there needs to be an option to opt out of emails when mass emails are being sent or it is in violation of legislation.

i. Fundraising Rep

K.Baxtrer has looked at the fundraising document prepared by the previous fundraising rep. Some other options include a Moose or Sea Bear fundraiser. She would like to focus on fundraisers with a higher profit margin.

k. Sanctions officer

-T.Cimino mentioned that all meetings need to be sanctioned.

Action: T.Cimino to send L.Caners all meeting sanctions.

l. Treasurer

-M.Speare has been getting the files ready for the auditor. The auditor wants to receive the files earlier than in the past.

-M.Speare looked at the Wix discount but the discount code should be entered before the renewal date. She will investigate to see if the discount can be applied later.

-M. Speare has received information on the process of how to switch the signing authorities for the bank account. The process can be done by email.

-M.Speare has also received information on how to set up a system to allow MBTSA to send e-transfers.

m. Athletes rep – no report

Action: V.Golovenko needs to get the trophies for Unicity.

There was some discussion about how to help the athlete's rep to have more postings on Instagram as well as holding events at competitions.

Action: L.Boyd will contact V.Golovenko to find out how the Board can help and if she still wants to continue as Athletes Rep.

Other Business

High performance gym – Some gym times are not used.

Action: S.Cimino will attend the practices to take attendance.

Action: T.De Jong will follow up with coaches to remind them that the gym times might be cancelled if athletes are not attending the practices.

Subcommittee to lobby Sport Manitoba for funding and Sport continuation

- T.De Jong volunteered to chair the subcommittee. Outside board members can also be invited to serve on the committee.
- T.De Jong will contact Dana Peteleski, CBTF Technical Chair, to find out progress on the CBTF national sport application

Meeting adjourned at 12:33 p.m.

Next Meeting: January 11, 2026 at 11:00am hybrid: Sport Manitoba in-person and online via Zoom for those unable to attend in person.