

MBTSA Board of Directors Meeting – April 6, 2025

Meeting Date	Location	Time
April 6, 2025	Zoom	10:00 a.m. to 1:00 p.m.
Meeting Called by	Invited	
Trina Cimino	Trina Cimino, Edie Parisian, Kristin Macaraeg, Meghan Stanger, Marie Speare, Jen Atkinson, Sarah Cimino, Laura Tymchyshyn, Linda Boyd, Patti Sabeski, Jane Golovenko, Viktoria Golovenko, Sonya Bernhardt, Susan Wingert	

Meeting called to order by Trina Cimino at 10:09am

Present:

In person – Trina Cimino, Patti Sabeski, Vika Golovenko, Edie Parisian, Marie Speare, Linda Boyd, Jane Golovenko, Jen Atkinson, Sarah Cimino, Meghan Stanger

Online – Kristin Macaraeg, Sonya Bernhardt

Absent/Apologies – Laura Tymchyshyn, Susan Wingert

1. Trina opened the meeting with acknowledgement: We uplift, honor, and speak the traditional names of the land and people to remind this community and all other visitors, that these peoples did, and do still exist. Without their committed stewardship, we would not be enjoying this place today.
2. **Agenda adoption.** Patti moved to adopt meeting Agenda. Edie seconded. All in favour. **Motion carried.**
3. **March 9, 2025 Meeting Minutes acceptance.** Jen emailed corrections to the secretary. Patti moved to adopt March Meeting Minutes **with Jen's correction.** Edie seconded. All in favour. **Motion carried.**

Position Reports:

4. **Round table**

- a. Chair. Patti and Kristin volunteered to join Trina at her meeting with Carolyn.
- b. Vice Chair
 - a. Unicity Clinic Post Mortem. Vice Chair reported the following numbers: 3 pre-competitive and 6 competitive athletes attended. Will email a post-

clinic report to the board at a later date.

- b. Sport Manitoba reached out advising that a grant was now available. Kristin re-submitted the application, \$300 grant was approved for the Unicity Clinic. Received \$360 revenue from registration and \$300 from the grant. Expenses: \$250 - gym rental, \$250 - judge fee, 1 night at the hotel allocated to the clinic by Marie. Estimate revenue \$47.50.

c. Past Chair

- Dawn Kamfoley Award nominations are closed now. Information for voting will be sent by the Past Chair. Past chair will work out the logistics of getting the trophy back from Jane, previous year recipient.
- Funding Handbook – point details. Attachments sent to the board. No major changes, adding more details on how points are awarded.
- Triton presentation update. Past Chair has attended presentation at Sport MB on Triton, new Canadian provider of criminal check reports. Will send a link to recording and the slide deck to the Screening committee. Major difference – lower fee comparing to Sterling - \$19.99 for report.
- Policy Changes from the Policy Review committee meeting will be present at one of the next meeting.

d. Technical Chair

- i. Provincials: the set system was emailed to all coaches the day before for review. The proposed set system has freestyle, groups in the morning. Working on the volunteer sign up sheet – considers club rotation, smaller clubs to team up. The Chair will help work out the rotation. Vice Chair will provide the backdrop and balloon arch.
- ii. Unicity Post Mortem. It was brought to the Board's attention that the practice area was flooded by parents despite announcements. At the future competitions an "athletes only" sign will be posted and there will be a volunteer who would be helping enforce the 'athletes only' rule. The Board was advised that in the past a Competition Director was selected at the beginning of each year for each competition of the Season. The Board will take this into consideration as it is not solely on the Technical Chair to direct every competition. Detailed report on the Unicity competition will be provided at a later date. Preliminary result: made around \$800 in profit.

e. Assistant Technical Chair

- Pre-Comp Challenge. Registration forms went out to all clubs: on jot form for groups, the other one for individuals; the deadline was Apr 13. Confirmed location: George Waters middle school; confirmed date: April 27, doors open at 9:00am. Athletes who go to Internationals would be expected to volunteer. Sarah will send links to jot forms to Susan to be added to our website. Meghan has pdf copies of jot forms on Dropbox for historic data. Sarah will send a last call reminder.

- f. Judges Rep. 2 judges have been booked: Wendy Krukshank and Tonia Li. Tonia leaves on Saturday night, Wendy leaves on Sunday night. Hotel rooms booked. Linda will confirm with the judges if they will need clerks for the competition day.

- g. Coaches Rep. Laura absent. A an email was sent to the Board advising that the BTF practical session was planned for Saturday, May 31, pending final confirmation.
- h. Membership Rep. 2 new T2 registrations has been received from club coaches. It has been confirmed that minors don't need screening, need letter of reference. Screening Committee will reach out to the applicants with instructions.

Letters accepting awards at Unicity are now scanned and uploaded in Dropbox. Annual high point and grand aggregate awards were not updated since 2018. The board discussed assigning a duty of the Privacy Officer to one of the board positions to issue name tags for award receivers. The Chair will add to the board calendar.

- i. Fundraising Rep. Susan absent.
 - An email update was sent to the board with the following fundraiser details - Winnipeg Blue Bombers, June 12, 2025 game. Board agreed to proceed. The goal was set to sell 100 tickets. The Board agreed to proceed with \$45+\$5 ticket option. The Chair will advise the Fundraising Rep.
- j. Publicity Rep.
 - Pride Parade –registration confirmed for participation on June 1, 2025. 11am. An email with registration jotform will be sent to the clubs.
 - Teddy Bear Picnic – September 7, 2025. Application submitted, waiting to hear back.
 - Kidsfest – June 12 to 15, 2025m participation not yet decided. Sonya sent an email to their general inbox, waiting for reply. Main issue is that those are school days. If the Board decides to proceed with participation - we'd get a tent and table + chairs (extra fee).
 - Email sent to Santa parade director. Monica will reach back to the Publicity Rep sometime in summer.
 - Morden Corn and Apple Fest – August 23-24. The organizers are looking for baton twirlers for their parade. The Board will assess potential interest before confirming.
- k. Sanctions Rep. No formal report. Once participation confirmed, the Sanctions Rep will need to submit sanctions for Pride Parade, Blue Bombers and other fundraising events. Vice Chair to send sanctions for our strategic planning meeting.
- l. Treasurer. Marie found a software offer for non-profits at a reduced rate. Will provide the Board with details at a later date.
- m. Athlete's Rep
 - i. Provincials Activities. Will continue with the athlete of the hour- Linda has more prizes. Meghan can provide a wheel. Planning to have props for a photo booth like – no drops etc. Pictures to be posted to Instagram page after the competition.

Old Business:

5. Inventory Spreadsheet – set up on Google, invite was sent to all board members. Some board members have issued accessing the spreadsheet. Trina reminded that they need to request access and then she will be able to grant access.
6. Safe Sport – coach.ca – Multi Sport, Sport MB Coach. Trina reminded the board that May 30 was deadline.
7. Strategic Planning Session – May 4, 2025. Kristin confirmed that Winter Club was available for rent on May 4 for full day, 8:30am – 4:30pm. Trina will send an email with the summary of pre-strategic meeting session; everyone is encouraged to make every effort to attend. Those who won't be able to attend were asked to send to the Chair their thoughts on each point in writing before May 4.
8. World Baton Twirling Day - <https://isitaholidaytoday.com/holiday/world-baton-twirling-day>
<https://www.daysoftheyear.com/days/world-baton-twirling-day/>
 - No formal routine for this year, athletes are encouraged to record their own routines to be posted on social media.
 - Publicity Rep will post a reminder of the World Baton day and ask athletes to submit videos or post on their own social media and post on April 10, 2025
9. Volunteer Recognition Day (week of April 27). Vice Chair sent out an email to clubs and created a poster for the Publicity Rep to post online.
10. Bid for Hosting Canadians, available years 2027, 2028, 2029 – deferred until bidding process is confirmed. Past Chair can provide information on how it was done in the past. As a province the Board might consider bidding for multiple years. In the past Manitoba was successful in hosting Canadians.
11. Provincial gifts. Sizes information is received from the clubs, purchasing will be finalized next week. The Board has confirmed that the shirts should have MBTSA logo on the front and 'Manitoba' on the back.

The Board will discuss an to allocate budget to print similar long sleeves with MB baton logo for board members to wear during the competitions.

12. Flag Banners - deferred

New Business:

13. Committee to clean up Drop Box. By September 1 every board member should check their

respective box and organize it.

14. Competition dates and gyms for 2026 season. The gyms will book once booking is open. The board discussed options and confirmed the following competition dates:
Unicity – March 21, 2026
Provincials – April 25, 2026
Winter Classics – January 18, 2026
15. Team exploration. The board discussed options and agreed: to have a longer lunch break at Provincials to accommodate team exploration, to host sign up during the lunch break, and to have announcement about the sign up at the beginning of the competition.
The Board will look into some nicer gift options for teams to encourage athlete participation.
16. Next meeting dates:
 - May 4 – 8:30 am – 4:30pm strategic session @ Winter club
 - June 17 6:00 pm @ Marie's place

Meeting adjourned.

	Actions from Meeting	Responsible	Est. Resolution Date
	Confirm if we are offering a clerking and Tabulation course - for strategic meeting. Leisha ran in the past.		May 4
	flag banners with the updated LCC logo	Kristin	ongoing
	Sanctions for the Strategic meeting, Bombers and Pride parade	Kristin	May 4, June 12
	Zoom access - check with Marie	Jane & Marie	Next meeting
	Organize their respective Dropbox box	All board members by position	September 1
	Complete the Coach.ca training	All board members	May 30
	Send an email with the summary of pre-strategic meeting session	Trina	
	book Miles Mac gym once booking is open for 2026 Unicity and Provincials	Kristin	Once booking is open
	Book gym for Winter Classic	Meghan	Once booking is open
	Discuss merchandise and look into a budget for such	Trina to add to agenda for one of the future meetings	

