

MBTSA Board of Directors Meeting – June 17, 2025

Meeting Date	Location	Time
June 17, 2025	Zoom	6 p.m. to 8:00 p.m.
Meeting Called by	Invited	
Trina Cimino	Trina Cimino, Edie Parisian, Kristin Macaraeg, Meghan Stanger, Marie Speare, Jen Atkinson, Sarah Cimino, Laura Tymchyshyn, Linda Boyd, Patti Sabeski, Jane Golovenko, Viktoria Golovenko, Sonya Bernhardt, Susan Wingert	

Meeting called to order by Trina Cimino at 6:22pm

Present:

In person – Trina Cimino, Patti Sabeski, Vika Golovenko, Edie Parisian, Marie Speare, Jane Golovenko, Sarah Cimino, Meghan Stanger

Online – n/a

Absent/Apologies - Kristin Macaraeg, Jen Atkinson, Laura Tymchyshyn, Linda Boyd, Sonya Bernhardt, Susan Wingert

1. Trina opened the meeting with acknowledgement: We uplift, honor, and speak the traditional names of the land and people to remind this community and all other visitors, that these peoples did, and do still exist. Without their committed stewardship, we would not be enjoying this place today.
2. **Agenda adoption.** Patti moved to adopt meeting Agenda. Marie seconded. All in favour. **Motion carried.**
3. **April 6, 2025 and May 15 Meeting Minutes acceptance.** Deferred to next meeting.

Position Reports:

4. **Round table**
 - a. Chair. Pride Parade post mortem – report deferred to next meeting.
Pride Parade 2026: explore possibility of earlier registration and opportunities to attract more participants; add speakers with music; choreograph a routine.
 - b. Vice Chair

- a. Not formal report
- c. Past Chair

Screening committee to schedule a meeting and decide on using the Triton screening company. Triton screening options: Level 1 = standard policy check; Level 2 = Enhanced policy check; Level 3 = includes vulnerable. After the discussion the board decided to keep using options that are currently available – Sterling and WPG police. For the renewals in future the board will revisit the option to offer Triton screening.
- Policy Review Committee to schedule a meeting to review and update policies as required by Sport Manitoba in time to be presented at AGM.
- Funding points forms. Will be updated when the events and gyms are confirmed. The board to explore opportunity to host meetings with parents at clubs explaining funding points and how to submit the form.
- Send off to Canadians: one of the clubs suggested their last practice gym time, and other option is to use our MBTSA last practice time. Consulting with gyms, no date yet confirmed.
- d. Technical Chair.

Unicity post mortem – deferred to next meeting, financials to be updated and formal report to be finalized.

Consider for next year: invite 2 judges, based on number of registrations.

Provincials. Post mortem - deferred to next meeting.

Technical chair started working on applications for the head coach for the provincial team. One of the old forms available in Dropbox can be updated.
- e. Assistant Technical Chair

Pre-competitive challenge post mortem – deferred to next meeting. Need to order more badges; looking into updating inventory to have all needed in stock in time for the next year competition.
- f. Judges Rep. No formal report.
- g. Coaches Rep. Not present. Submitted an update to the board regarding BTF practical course: 6 participants registered and completed. Payment needs to be submitted ASAP or participant are not certified.

Coaches Rep is looking into participation in the Blue Bombers studio game, will update the board at a later date.
- h. Membership Rep. Many membership upgrades are being processed. Will work on a letter to be sent out to clubs to limit submission for changes/upgrades to once a

month.

The membership Rep advised the board that notification was received from CBTF regarding a \$75 late charge for an athlete who didn't renew membership prior to the deadline. The athlete's membership renewal was submitted after April 1, 2025.

The club was advised that as per CBFT rules late renewal after April was subject to late fees, resulting in a total amount of \$280 owing. MBTSA treasurer was CC'd. A reply was received from the club confirming receipt and acknowledging the late fees. As per MBTSA constitution: payment must be made no later than 60 days from June 8, when the late fee reminder was sent. After 60 days the board has the right to vote on what happens next.

Process will be updated to add the following to the checklist:

- MBTSA are to verify all membership IDs for every single athlete entering any MBTSA organized and sanctioned event.
- Entry processing to include verification or membership in good standing.

MBTSA will send reminder to all clubs regarding organizing an event – their competition director should send the list of entrants with membership numbers to the MBTSA Membership Rep to verify and confirm that they are all renewed /insured and in good standing. Announcement to be made at AGM.

For future membership renewals the Board will look into mail merge.

- i. Fundraising Rep. Not present. An email report was sent to the board:
Blue bombers ticket fundraising: we didn't sell minimum number of tickets.
Reached out to the organizer asking to get raised money as an exception from the rule. Will update the board once response is received.
Working on fundraising ideas for the fall season, the Board needs a fundraising plan to get \$2000 raised as budgeted.
- j. Publicity Rep. not present. An email report was sent to the board:
Teddy Bear picnic date is September 7.
Try baton at Cabin 46 event – the poster goes online every 2 weeks. Will reach out directly to Sheryl – may potentially have interest there.
Morden Corn Festival – will pass information onto club level and MBTSA can support if there is any interest.
Santa Parade - waiting for the application forms from the organizers.
- j. Sanctions Rep. Not present.
- k. Treasurer. Has not received yet all forms for Nationals/Qualifiers. The coaches should have sent the list of participants for scholarship payments. Will send a reminder to all clubs stating the cut-off date for submissions: June 25 is the final deadline.

Treasurer will be calling a Budget Committee meeting before the start of the fall season to offset the reduced funding and fundraising goals being not met.

l. Athlete's Rep.

Working on Athletes Team Spirit get together, will chose a date sometime at the beginning of fall season, will invite all MB athletes.

Working on the Send Off to Worlds in Italy – date to be confirmed, options: July 20 @ Sport MB 10-12pm or July 22 @ East Elmwood collegiate 7-9pm. Will have treats e.g. sugar cookies with good luck message.

Old Business:

5. Inventory Spreadsheet – being updated
6. Safe Sport – coach.ca – Multi Sport, Sport MB Coach. The Chair reminded the Board that May 30 was the deadline.
7. Strategic Planning Session – May 4, 2025. The Board were given the ideas on cost but invoice was not received. TBA
8. Bid for Hosting Canadians - deferred
9. Flag Banners – deferred.

New Business:

10. Committee to clean up/ organize their Drop Box folders by September 1
11. Competition dates and gyms for fall 2025 need to be confirmed. The Board to decide is there is a need to book additional gym time for fall season/trials once dates are confirmed. Merge mail to be sent to all A-level athletes and to those who showed interest in provincial teams exploration.

Gym times:

Technical chair will look into September gym time for provincial tryouts. November and December gym times are already confirmed.

Gym at Winakwa CC on January 17 2026 Winter Classics.

Vice Chair submitted requests for spring 2026, waiting for school permits to go out.

12. CBTF has plans to increase their affiliation fees/rates changing to July. If they are raising – we'll need to increase our rates. Waiting to confirm.
13. Summer camp – not feasible to do same time and place as WTT. The Board will explore other location as a 'try baton' summer sessions in the West side of the city. We can offer White ribbon and Red ribbon as participants don't need to have membership to earn those.
14. Gifts for send off: the Board agreed on key chains + cards with motivational thing.
15. Athlete Rep moved with 15 Kaitlyn Doherty to be appointed as a flag bearer at Nationals as the Athlete Rep not competing this year. After the discussion the board decided to vote.

Patti moved to appoint Kaitlyn Doherty to be a flag bearer. Sarah seconded. All in favour.
Motion carried.

16. Next meeting dates:

- Aug 6: 6pm – 8pm @ Marie's

Meeting adjourned at 8:56 pm.

	Actions from Meeting	Responsible	Est. Resolution Date
	Pride Parade 2026: explore possibility or earlier registration and opportunities to attract more participants; add speakers with music; choreograph a routine.	Chair	June 2026
	Policy Review Committee to schedule a meeting to review and update policies as required by Sport Manitoba in time to be presented at AGM.	Policy Committee	Before AGM in October 2025
	Explore possibility for the board to host meetings with parents at clubs explaining funding points and how to submit the form.	Policy committee	End of 2025
	For future Unicity competitions to consider inviting 2 judges based on the number of registrations.	Technical Chair	2026 Unicity Competition
	Revise and update application form for the head coach for the provincial team. Distribute to clubs.	Technical Chair	Provincials 2026
	Unicity post-mortem Provincials post-mortem	Technical Chair	August 6, 2025
	Pre-Competitive challenge post mortem	Assistant Tech. Chair	August 6, 2025

	Order badges for next year competitions/challenges	Assistant Tech, Chair	Pre-competitive challenge 2026
	Submit payment for BFT practical course	Treasurer	asap
	<p>Membership Registration checklist update: to verify all membership IDs for every single athlete entering any MBTSA organized and sanctioned event. Entry processing to include verification or membership in good standing.</p> <p>Send reminder to all clubs regarding organizing an event – their competition director should send the list of entrants with membership numbers to the MBTSA Membership Rep. Announcement to be made at AGM.</p> <p>Advised the clubs any membership change/upgrad requests are due by the 1st of each month to be processed on time</p>	Membership Rep	AGM, October 2025
	Send off to Worlds: July 20 or July 22 – cookies with good luck message	Athletes Rep	July 20, 2025

