

Manitoba Baton Twirling Sportive Association

Board Meeting Minutes

January 10, 2021 11:15 a.m.

Online Meeting Via Zoom

Present: Tammy De Jong, Jennifer Atkinson, Trina Cimino, Sara Sabeski, Linda Boyd, Kerri Doherty, Sarah Cimino, Karen Reynolds, Marie Speare, Olga Orlov, Edie Parisian

Regrets: Yonatan Orlov, Stephenie Udvar

1. **Approval of December 13th, 2020 meeting minutes** – Linda made a **motion** to accept the previous minutes. The motion was seconded by Trina. Motion carried by vote.
2. **Update on outstanding action items:**
 - I. Tammy contacted Sport Manitoba and they said MBTSA can put their constitution and policies on the website. There is a password protected page for board members on the website. The password is butterfly22. Tammy would also like to add the form documents for members. The clinic form still needs to be updated.
 - II. Document Storage – Sport Manitoba can provide a storage drive for \$35/month but that is not an expense the board wants to incur. They also suggested Microsoft teams. Tammy has moved all documents to a new Dropbox account under the Manitoba chair email. **ACTION:** Tammy to send all members access to the new Dropbox account.
 - III. The TikTok challenge was completed.
 - IV. Karen is still following up with her contacts from the Girl Guides.
 - V. Sara has sent the award to Alberta.
 - VI. The funding application has been extended to March 15th.
 - VII. There are no updates from Sport Manitoba in regards to the Return to Play policy.
 - VIII. The CBTF winter meeting is scheduled for the first week in February. Tammy will send out the agenda to all members – **ACTION.**
 - IX. MBTSA has the opportunity to apply for the Participaction grant in June. **ACTION:** members to send any ideas for programming to Tammy.
3. **New Business**
 - I. New Athlete's Rep announcement – athletes have voted Laura Tymchyshyn as the new Athlete's rep.
 - II. Safe at Home Grant details – the grant of \$9000 has to be spent by March 31st. The technical committee is planning a 10–13-week program. So far Jen, Yonatan, and Cailtyn have signed up to coach. MBTSA will be ordering 100 batons and 30 sets of pom-poms. Age groups will be split as follows pending registration numbers: grades K-3, 4-6, 7-12, and adult. The publicity committee is compiling an email list to send out information to different groups. **ACTION:** Olga will send out the list to all members. This program is for

new members at the Learn to Twirl level so they do not need memberships for this program and there is no cost to sanction. Assistant coaches will most likely be those in the Coach in Training program. **ACTION:** look into the potential conflict in the financial policy and the constitution in regards to spending amounts on motions. Edie made a motion to accept the purchase of baton and pompom equipment for \$3000 for the Safe at Home program. Karen seconded the motion and it was carried by the board. Edie made a motion to set the hourly coaching rates to be the same as what is already in the policy with an extra hour available a week for prep-time. This is specific to the Safe at Home grant. Sara seconded the motion and it was carried by the board.

- III. Online Badge Testing Process – the new tracking process is in Dropbox. The program is already in place for athletes to submit their badges.
- IV. MBTSA Membership Fees – discussion on changing our fees. Karen shared membership comparison information from other provinces with a proposal to lower recreational memberships and increase other memberships. The instructor membership is no longer needed now that CBTF has the coaching courses available. Edie shared her proposed increases from the previous season. Decision will be tabled to next meeting to allow further discussion and a clear proposal. **ACTION:** Edie to send Karen her proposed membership increases.
- V. Nominations for Sport Manitoba awards – due on January 15th. Awards are based on lifetime achievement as well as an award for overcoming challenges during COVID-19. **ACTION:** any members with ideas on how to choose awards send to Tammy & Trina.
- VI. Nominations for CBTF awards – **ACTION:** all members to look at email for criteria and send nominations to Tammy.
- VII. Fundraising –
 - i. Ornament fundraiser sold 27 ornaments for a profit of \$108. The e-transfer for the profits has been received. A tracking process will be created for e-transfers. It is recommended to do this fundraiser again next year and start it earlier.
 - ii. Sarah has resubmitted the application for Manitoba Lotteries for the 50/50. Aiming for new dates Feb 1st – Mar 1st. Sarah will be creating the advertising poster.
- VIII. Budget and Audit update – Tammy, Marie, Edie, and Jen met to review before sending to the auditor. Marie dropped everything off to the auditor on January 4th. Marie made a suggestion to have an expense form be submitted with expenses.

4. Round Table

- I. Technical – currently planning ideas for Unicity. If anyone has ideas, they can send them to Sara or Stephenie.
- II. Assistant Technical – will be leading some more social media engagements.
- III. Membership – Karen had a question about access to the new Dropbox account – Tammy will be sending the information to all members. The login info will also be given to the Vice Chair and Secretary.
- IV. Judges Rep – Linda asked if we are planning a pre-competitive challenge. The plan is to have one but the logistics will depend on the future restrictions. Unicity is planned to use the same judges as last year – judges have not been contacted.

- V. Publicity – Olga asked for more interaction from board members on social media pages.
- VI. Sanctions – Kerri hasn't received anything for the season from Greendell.
- VII. Secretary – TikTok challenge recap: received 6 entries. Winners have been contacted. It was suggested to continue with challenges every couple of months.

5. **Publicity Ideas** – the board broke into groups to discuss ways to reach out to different groups to get people involved. Some of the following ideas were suggested:

- I. Schools – counts as gym credit
- II. Indigenous communities
- III. Different developmental groups
- IV. Facebook groups – community groups
- V. Word of mouth – twirlers showing their friends.

6. **Next Meeting** – TBD

Action Item	Responsibility	Due Date
Send members access to new Dropbox account.	Tammy	N/S
Send CBTF Winter meeting agenda to all members.	Tammy	N/S
Send any ideas for June programming to Tammy.	All Members	N/S
Send publicity email list to all members.	Olga	N/S
Look into the potential conflict in the financial policy and the constitution in regards to what the spending amount is required to need a motion.	N/S	N/S
Send proposed membership changes to Karen	Edie	N/S
Review the email with the criteria for CBTF's awards and send any nomination suggestions to Tammy	All members	N/S
Send in ideas for how to choose the Sport Manitoba awards to Tammy and Trina.	All members	January 15 th