

Manitoba Baton Twirling Sportive Association

Board Meeting Minutes

April 24, 2022 12:00 p.m.

Sport Manitoba & Via Zoom

Present: In person: Caitlyn De Jong, Laura Tymchyshyn, Meghan Stanger, Kristin Macaraeg, Yonatan Orlov, Olga Orlov, Tammy De Jong, Virtually: Edie Parisian, Marie Speare, Linda Boyd

Regrets: Rhaychelle Tan, Kerri Doherty, Sherry Brodie

1. **Approve previous meeting minutes** – Kristin made a **motion** to accept the minutes from the previous two meetings. Edie seconded the motion. The motion was carried by unanimous vote.

2. Chair Report

- a. MBTSA sent newly certified coaches (Caitlyn De Jong and Amber Cook) to Sport Manitoba Girls Multi Sport Day. 72 girls were in attendance.
- b. New baton class in La Salle CC for the fall starting through a connection made from the Women in Sport Same Game Challenge.
- c. Summer outreaches planned– Transcona daycare, Robert A. Steen, R.M. of MacDonald.
- d. Provincial team jackets, scholarships, and gifts – getting jackets embroidered for Team Trials. The jackets are from Mondetta and cost around \$30. Still need to figure out price of the embroidery.
- e. WBTF Safe Sport Policy – MBTSA needs to look to update our own policies. Kristin suggested creating a model based on the gymnastics model to follow with CBTF.
ACTION: Meghan to take the lead on this project with the help of Kristin. Link to the WBTF policy is in the agenda.
- f. MBTSA will provide funding to coaches who take their NCCP and submit receipts before September 15th. MBTSA has a maximum of \$1200 to distribute. Priority will be given to those taking their CBTF requirements for the Coaching Foundations course. (NCCP Part A - *“Making Ethical Decisions (MED)”*, *“Planning a Practice”*, and *“Nutrition”*).

3. Vice Chair

- a. Grants – we missed the deadline to apply for the Jumpstart grant but MBTSA received the Community Better Participation grant for June. The amount of the grant hasn't been provided by Participaction yet.
- b. Sport Manitoba Night of Champions – Yonatan Orlov awarded Vince Leah Memorial Award for Fundamentals Coach of the Year. He was the first award winner for MBTSA. Leisha Strachan (Learn to Train Coach of the Year) and Tammy De Jong (Volunteer of the Year) were finalists.
- c. CBTF Award nominations due May 1st and 15th– if anyone has suggestions for nominations contact Kerri Doherty and cc Tammy. Laura to send out Spirit of Twirling info to athletes.

- d. Other Sport Manitoba grant opportunities Bi-lateral funding available– if anyone has ideas for more outreach opportunities contact Kerri

4. Publicity

- a. Playground program – adopting Playescapes program from SBTA. Have athletes/coaches to daycares/community centres to do activities and hand out promotional materials. Looking into contacting museums as well.
- b. Summer Sizzler – reserved Winakwa for summer camp. Linda has taken on directing the camp.
- c. Winnipeg Free Press – did an article with Kristin Macaraeg about upcoming Provincials and Team Trials.
- d. Having troubles finding coaches for these publicity programs. Funding charts was created to try to incentivize. Olga brought the idea to consider hiring coaches to a set schedule that they can commit to.

5. Technical – the technical team met on March 31st to discuss the following:

- a. Pre-comp Challenge – will happen on same day as provincials in the evening. Awards – stuffy for Athlete of the Day and Runner Up and candy for Club of the Day. **ACTION:** Laura and Yonatan to look in storage to see what is left over. Competitive athletes will be asked to volunteer for the pre-competitive competition.
- b. Corey Archer and Stephanie Hewis will do a clinic on the Sunday.
- c. Provincials
 - i. Awards – Kristin will work with Tammy to get awards arranged - **ACTION.** Need a volunteer for the awards table.
 - ii. Canteen – Kerri was going to look into. She had recommended to do an order form option for dinner at Subway. Kristin asked Trina for the rotation list. Would like to send the menu out to all coaches beforehand.
 - iii. Scoresheets: Tammy
 - iv. Tabulation: Trina Cimino & Edie Parisian
 - v. Curtains & Podium – Marie Speare
 - vi. 50/50 – Sherry Brodie
 - vii. Judges transportation - Tammy
 - viii. Lane runners – Madison & Sydney Reynolds.
 - ix. Announcer/Music – Patti Sabeski. Kristin got iPad updated. Kristin will do announcing for pre-comp.
 - x. Set-up – Owen Pantos & Rob Stanger and all MBTSA board members not competing
 - xi. Clerk for Pre-Comp– Tammy. Corey does not need a clerk. Stephanie only needs for Pre-events.
 - xii. Athletes box – Laura. **ACTION:** Laura to check for the high point trophies. **ACTION:** everyone check for the first aid kit.
 - xiii. Doors open at 8am. Asked for an hour or two on the Friday for setup and athlete use. Not available.

- xiv. Dawn Kamfoly & Sport Manitoba awards and President's cup will be presented at awards. Edie has the awards for the athletes that went to France. Kayla won't be able to present the award but she will reach out to other family members. She could also do a pre-recording. **ACTION:** Edie to arrange with Kayla
- d. Saturday Night Inspirational Series – received lots of good feedback. Two presenters donated their honorarium back to MBTSA to use towards programing. Kristin had the idea to create the series into a podcast. Could use recordings from previous series to make clips to post on TikTok and Instagram – **ACTION:** Yonatan & Caitlyn.
- e. Rhaychelle requested a review class with Dana for the badge program. Plan to do it on the same day as badge testing day.
- f. Baton in the Park – plan for a 4-week program in July at the Assiniboine park. Lyric theatre doesn't need to be booked as long as it is open. Kristin is available Tuesday evenings. Could end with a BBQ and performances from athletes competing at worlds. **ACTION:** Kristin to work with Publicity to arrange this.
- g. Positive testing
 - i. Provincials – athletes will receive bye if they cannot compete. Recommending everyone be masked except for athletes competing however it can not be made a requirement.
 - ii. Team Trials & Canadians – athletes will not be allowed to compete if they test positive. Funding should still apply if they are there. Not certain if there will be mandatory testing. Masks need to be worn at all times except when competing – no cloth masks.
- h. Coaching Foundations Course Report – 6 coaches passed their course. Dana Peteleski was the course conductor. Will try to hold another course tentatively set for June 18th.

6. Assistant Technical

- a. Badge testing – 2 clubs said they would like a badge testing day. Aim for second weekend in June – **ACTION:** Yonatan. Will coincide with badge review day.

7. Treasurer

- a. Financial update and projection – Marie reviewed the expenses for the budget. Unicity had \$1494 in revenue and expenses were around \$1800. Gym costs look to be on track. Lots of money still in the promotion budget. Look into using a software to help better track expense and reports. Marie will send report to Tammy to review – **ACTION:** Send the report to Tammy.
- b. All members should cc Tammy when sending in receipts and when sending e-transfers put down what it is for.

8. Sanctions

- a. Have been receiving late fees for some of our events. Meghan will try to remind about sanctions forms for upcoming events.

9. Round Table

- a. Meghan – suggested reaching out to Mini U. Tammy has a contact to send to Olga – **ACTION.**
 - b. Yonatan – idea to create a set program for coaches who are going out to outreach programs. **ACTION:** Yonatan and Meghan to come up with program in the summer.
 - c. Linda – Tammy and Linda will connect to figure out who’s picking up judges. Still need to arrange accommodations. **ACTION:** Laura to put together judges baskets -things they can snack on in the room.
 - d. Kristin: Danika Huff will give out flowers to freestyle athletes. Need new banners with logo. 8x10 banner costs around \$200. **ACTION:** Kristin and Olga to figure something out for Provincials. **ACTION:** Laura reach out to clubs to bring their banners. Kristin wanting to get a stage for the judges for freestyle/groups. Costs \$200. No decision was made.
10. **Team Manager** – Olga was appointed as team manager for Team Trials. Contract will need to be signed by all athlete’s who are attending.
11. **Team Trials Funding** - \$200 for travel and \$175 for hotel for athlete/coaches. Funding is usually given based on a points system. Tammy requested we provide funding regardless of the funding chart for this season. Kristin made a **motion** to pay the full travel and hotel funding for all athletes and coaches competing in the 2022 team trials regardless of the funding chart for this year only. Olga seconded the motion. The motion was carried by unanimous vote.
12. **Choreography Grant** – Edie made a **motion** to continue the choreography grant for both BI and BA level athletes. Yonatan seconded the motion. The motion was carried by unanimous vote. There should be a meeting at the beginning of the season to make sure all athletes and coaches are clear on how to qualify for funding. **ACTION:** Laura and Jen to update chart and create a simpler version of policies to add to website. Kristin made a **motion** that any declared BI, BA, or A athlete will receive the full choreography grant regardless of the funding chart for this season only. Olga seconded the motion. The motion was carried by unanimous vote.
13. **Provincials Awards**
- a. Gifts – A level athletes will receive their team trials tracksuit jackets as a gift. BI athletes will receive the blankets. Meghan and Olga will figure out something for the BA gift – **ACTION.**
 - b. Scholarships
 - i. A athletes: first place \$150, second place \$125
 - ii. BI and BA athletes: first place \$80, second place \$70, third place \$60

Action Item	Responsibility	Due Date
Create a Safe Sport Policy to follow WBTF	Meghan & Kristin	N/S
Look in storage for pre-comp awards	Laura & Yonatan	N/S
Provincial awards	Kristin & Tammy	Before provincials
Check for high point trophies	Laura	Before provincials
Check for first aid kit	All members	Before provincials

Arrange Don Kamfoly award presentation/acceptance with Kayla	Edie	Before provincials
Use Inspo series recordings to create clips on social media	Yonatan & Caitlyn	N/S
Organize Baton in the Park program	Kristin & Olga	N/S
Organize badge testing day	Yonatan	N/S
Send financial reports to Tammy to review	Marie	N/S
Send Mini U contact to Olga	Tammy	N/S
Create a set program for coaches doing outreach programs.	Yonatan & Meghan	N/S
Provincials judges baskets	Laura	Before provincials
MBTSA banner/backdrop	Kristin & Olga	Before provincials
Reach out to clubs to bring banners to provincials	Laura	Before provincials
Update funding chart and create a summary of funding requirements to put on website	Laura & Jen	N/S
BA athlete provincial gifts.	Meghan & Olga	Before provincials