

MBTSA Board of Directors Meeting

Meeting Date	Location	Time
October 6, 2024	Zoom	10:00 am.
Meeting Called by	Invited	Absent
Trina Cimino	Trina Cimino, Kristin Macaraeg, Tania Muller, Meghan Stanger, Marie Speare, Laura Tymchyshyn, Linda Boyd, Patti Sabeski	Eddie Parisian, Jen Atkinson Rhaychelle Tan

Agenda

1. Adopt Agenda
Motioned Patti
Seconded- Kristin
All in favour
2. Accept September 22, 2024, meeting minutes
 Linda and Marie mentioned there were misspelling of their names in the minutes. To be corrected in final copy.
Motioned- Linda
Seconded- Kristin
All in favour- motion carried

Old Business:

3. Safe Sport Screening update – Meghan/Edie
 Edie sent reminder email. Leisha responded to say she has sent it in.
 Meghan confirmed that screenings for Leisha and Dana have been received. These are the only coaches received so far.
 Need to reach out to potential coaches as well to ensure everyone realizes this is required for coaching this year. Meghan to send an email to technical members to remind them screening is required to be a member
4. Concussion Protocol – E-vote for AGM
 Kristin to set up evote before AGM
 Will need to be reviewed next year because CBTF is reviewing theirs next year, which will trickle down to us
5. Strategic Planning Session – Survey
 Kristin is working on
6. AGM – October 27, 2024 – 2:00 p.m Sport for Life Centre
 Trina to send a save the date. Trina to send the minutes/ position reports in advance to the event. Tania to send 2023 AGM minutes to Trina.
 Offer via zoom? Will allow option. Zoom has option for break out rooms, voting poll options. Kristin will set up. As long as verify the member ahead of time, form of photo ID for online voting participation. Allow option if needed, to reach out to Vice Chair for link, by October 24, 2024. Statement to be added to registration form. Also will note in the information to suggest to members to consider running for a position.
 - Door prize (gift card)- Trina picking up

- “A” type membership numbers, Trina has list to bring to meeting.
 - Quorum number = 18
 - Please email Trina with your intentions for next year if your term is up.
 - Please have committee reports completed and sent to Tania by October 15, 2024
 - Agenda, committee reports and minutes from 2023 sent to membership on October 18, 2024
 - Chairperson – Open – 2 year term
 - Secretary – Open – 2 year term
 - Treasurer – Open – 2 year term
 - Asst Tech Chair – Open - 2 year term
 - Coaches Rep – Open – 1 year term
 - Judges Rep – 2 year term
 - Sanctions – Open – 1 year term
 - Fundraising – Open – 2 year term
 - Publicity – open- 1 year term
 - Athlete’s Rep – to be announced at the AGM
7. Athlete’s Banquet – November 17, 2024 – Discuss at November 3, 2024 meeting
 - Dress code- do we want one? Dress your best.
 8. Unicity/Provincial Trophy Clean up – Patti – ongoing
Patti needs the trophies in order to get the historical information for the new plaques.
 9. Inventory Spreadsheet – Meghan/Marie – ongoing
Working on figuring out what we have/ don’t have
 10. Board Calendar – Trina- Ongoing
Strategic planning to guide the calendar items.

New Business:

11. Sakura baton competition- will be closed, their competition only. No results to be tabulated or reported. To noted on calendar as open, will be changed to a closed competition.
Trina is tabulating for the November Legacy competition and June Aerial Fusion competition

Schedule in Dropbox- Suggestion that the dropbox is quite cluttered. Can discuss cleanup with the strategic planning

12. Santa claus parade- not registered.
Event on November 16, 2024- Kristin can register the group (MBTSA) as a walking group.
Kristin can plan the routine. Linda can supply the practice space.
Kristin has at least 15 kids from Legacy, WTT will have some, Aerial Fusion to look at getting some participants.
Banner in storage?
Kristin has been involved at Manitoba Hydro Santa’s workshop, but will ensure has kids in the parade.

Tshirts? There is a \$200 budget for tshirts- Michael’s plain white t-shirt with an MBTSA and Santa hat logo

Do new ones and ask for them back at the end.
Next year- flat bed to do a float for next year.

Kristin will send a save the date to members

Can rent a speaker for Long and McQuade to pull on a wagon.
Trina to ask for a bus at no cost, to pick up and drop off, meet at a community club
Need to take attendance and pickup, drop off point. Kristin to look into winter club

\$800 in performance budget,
Walking group fee- \$300.00

Hand outs (leaflet/ business card), \$90 for 1000
Stickers? Candy? Attach to business card
Trina to inquire on additional business cards.

Position Reports:

13. Round table

- a. Chair- nothing to report
- b. Vice Chair-

Strategic planning well underway. Carolyn sent a new survey, revamped and sending to Trina to send out to members

Application, look at final amount first to know what to apply for.

December 11, 2024- Sport for Life Theatre.

Trina to send info to the board

Will be providing food

Suggest encouraging to offer a clinic, although the November date falling through. Can get grant money to put towards flights and coaches. Sport Manitoba can offer up to \$1500 with grant money. Looking at competitive membership numbers, this feasible this year. Can revisit in January. Can also reach out to other provinces for athlete participation. Reviewing current competitive membership, not enough to offer now as can't guarantee enough participation.

- c. Past Chair- not here

- d. Technical Chair-Meghan

Put out athletes rep nomination form. Gave to October 15, 2024 for nominations.

Will send out something for online vote by October 25, 2024, to announce on October 27, 2024.

High performance gym times. 1-2 dates in November available and will go ahead with. Mostly Sport Manitoba, some different days. Tried to keep between Sunday/ Monday as much as possible

Few dates at U of W. Will put together schedule asap to send out.

No practice on qualifier weekend.

Putting spreadsheet on choreography grant in place. Will there be anyone to take attendance? Need to be supervised by coach/ parent. Club responsible for own supervision. Will need some form of attendance. Submit a weekly report per club. Meghan to look at a shared google sheet to keep track.

Working on brochures for competitions for rest of year.

Hope to do a technical meeting soon, likely next week.

e. Technical Vice Chair- not here

f. Judges Rep- Linda

From Kim Genton, judges need to attend a scheduled update before their contest or they will not be able to judge.

To keep their registration going. Will need to confirm when booking. All judges have been advised, with available dates. Sessions occurring this month.

Linda can book and we can review at December meeting to confirm they are eligible. They can't accept a job unless they have it.

Winter classic- just need one judge. January 11, 2025

Unicity-1 judge- Dana for groups for penalties- March 22, 2025

Provincials- ask for bye for the 3rd judge (2 judges)- April 26, 2024

Judges list updated on CBTF

Discussion on options to keep LaSalle twirlers in touch. Trina to reach out to La Salle. Opportunities on the west side of the city.

g. Coaches Rep- Kristin has report

Kristin spoke to Dana, Leisha, Linda, mentoring event to run (speed mentoring).

November 9, 2025 - 8:30 am - 10 am. 2-4 meeting rooms at Sport for Life. Each person gets 10-15 min with 2 coaches with debrief.

Webinar- AGM day. Will allow debrief post webinar

For all coaches and wannabe coaches. Technical membership

What's new webinar- 7 pm October 27, 2024. Encourage involvement. They likely allow for same day registration.

Figure there are at least 5 possible people for coaching, maybe up to 7. Plan to run a coaching course. Spoke to Dana. Will try November or January.

Coaching level has not been policed. Would become an issue for CBTF.

May need to check constitution and policies to check about this- suggest request Edie to check.

Trained is that you have taken the training.

Certified- NCCP requirements and final evaluation.

If C1 trained, can still coach, but are not certified.

New Coaches rep should be plotting out. With a spreadsheet.

h. Membership Rep- Patti

Nothing in yet, waiting on membership

Provincial trophies- has 2, will put in storage.

Needs the 3 unicity trophies to check history

Need grand aggregate right away to get ready for banquet

Hall of Fame- need to get the award ordered, Kristin to confirm wording. Will order on Tuesday/Wed

i. Fundraising Rep- not here, no update

j. Publicity Rep- vacant

Trina to collect pictures for Banquet.

Sara was looking into the standup flags. Found a website, would be about \$400 for 2. Will send info to Trina. Print both sides, carrying case

Need to confirm the design before ordering

k. Sanctions- vacant

l. Treasurer- Marie

Request to submit expenses in the next week or two to get cheques out in fiscal year
Uncashed cheques, please cash. Marie to reach out

m. Athlete's Rep- Larua

Nothing

Adjourned 11:40 am

Next Meeting: November 3, 2024 – 10:00 a.m. – Sport for Life Center

	Actions from Meeting	Responsible	Est. Resolution Date
	Send email to technical members to remind them Safe Sport Screening required	Meghan	asap
	Concussion protocol evote to be sent to board	Kristin	asap
	Collect and compile position reports for AGM	Tania	October 15, 2024
	Send 2023 AGM minutes, position reports to members attending AGM	Trina	October 18, 2024
	Complete Strategic Planning survey to send to members	Kristin	asap
	Register MBTSA for Santa Claus Parade as a walking group	Kristin	Prior to their deadline
	Order additional business cards etc for handouts at parade	Trina	Before end of October 2024
	Send out nominations and set up voting for Athlete's Rep	Meghan	Nominations by October 15, 2024 Voting by October 25, 2024
	Send out high performance gym times to competitive members	Meghan	asap

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