



MBTSA Meeting Minutes - Draft
November 20, 2025
Via Zoom

Attendance: L. Caners, T. Cimino, S. Cimino, T. De Jong (recording), C. De Jong, Y. Orlov, O. Orlov, E. Parisian, M. Speare, M. Stanger, L. Tymchyshyn

Regrets: J. Atkinson, K. Baxter, S. Bernhardt, L. Boyd, J. Golovenko, V. Golovenko, K. Macaraeg, P. Sabeski

1. Opening

Land acknowledgement – T. Cimino

2. Agenda

Motion to Accept the November 20th, 2025 Agenda

Moved, E. Parisian, Seconded, M. Speare.

All in favour. Carried

3. Minutes

Motion to Accept October 19th, 2025 Minutes – Deferred

4. Position Reports

a) Chair – T. Cimino

- Welcomed everyone to the first board meeting with the new executive and thanked outgoing board members.

b) Vice Chair, Y. Orlov

- Nothing to report.

c) Past Chair, E. Parisian

- Policy revisions passed at the AGM are approximately ninety percent complete.
- Flights booked for Kyla Dunstan, our *Winter Classic* judge.

d) Technical Chair, T. De Jong

- New date for the Winter Classic competition; January 24th, 2026 at Winakwa C.C. Entry form and brochure sent to coaches.
- May- July high performance gym time request submitted to Sport Manitoba.

e) Assistant Technical Chair, S. Cimino

- Checking with coaches for interest in a badge testing day.

f) Judges Rep, L. Boyd - Absent

- M. Stanger reported that S. Hewis, from Ontario has been hired as a Unicity Judge.

- An additional judge for Unicity required.
- g) Coaches Rep, C. De Jong
 - Nothing to report.
- h) Membership Rep, O. Orlov
 - Sent out banquet donation drive mass email. In the future, an unsubscribe option is required otherwise it will be considered spam.
 - Has received information from P. Sabeski for the transition into the membership role.
- i) Publicity Rep, L. Tymchyshyn
 - Received access to website and made updates to the event page.
 - Has Instagram access; needs access to Facebook.
 - M. Stanger will help with publicity, if needed.
- j) Fundraising Rep, K. Baxter, Absent
 - K. Baxter to connect with K. Macaraeg to find out the planned fundraisers for 2025-26 season. (Krispy Kreme fundraiser and wine raffle were planned.)
- k) Sanctions, L. Caners
 - Received email from J. Atkinson regarding the sanction process.
 - Will continue to use the same sanction email.
- l) Treasurer, M. Speare
 - Reviewing last year's expenses and ensuring all payments have been made.
 - Club membership fee amounts received.
 - CBTF fees in the CBTF membership portal are incorrect; awaiting final amount from CBTF before submitting payment.
 - "Tech Soup" may provide a 70% discount for Wix when a two-year subscription is purchased. **Discussion:** No board opposition to exploring this discount. M. Speare will investigate if the discount is possible.
 - Information requested from auditor to begin the audit process.
 - GIC will roll over as there are sufficient funds for next year.
 - Three signors confirmed; T. Cimino, M. Speare, E. Parisian. K. Macaraeg to be removed and T. De Jong to be added as a signor. M. Speare to confirm process with CIBC.
- m) Athlete's Rep, V. Golovenko – Absent

5. Old Business

- a) Strategic Plan - Two hour strategic planning meeting being planned. WhatsApp poll circulated.
- b) Formal complaint (regarding athlete disqualification) assigned to J. Moser. Will mediate and represent CBTF. The independent mediator hired has been removed from the process.
- c) Canadians Hosting Bid – waiting for University of Manitoba to confirm availability.
Discussion: Concerns raised on cost, low volunteer numbers. Would need club support. T. Cimino confirmed that a bid would need board approval.
- d) Gmail account required for access to Google Calendar. Board calendar to be reviewed at strategic planning; members to email Trina with any updates or changes.
- e) Banquet, November 23rd, 2025
 - Table decorations \$5–10 per table (5 tables) – L. Caners
 - Athlete certificates prepared for all athletes.
 - Grand Aggregate trophies engraved.
 - V. Golovenko assembled athlete gifts.
 - Games/Activities – L.Tymchyshyn and S. Cimino
 - Cake-L. Tymchyshyn
 - Drinks - M. Speare
- f) Name plates for Provincial plaques picked up.

6. New Business

- a) Committees:
 - I. Hall of Fame Committee: Y. Orlov, S. Cimino, L. Tymchyshyn
 - II. Policy Committee: E. Parisian, M. Speare, S. Cimino, T. Cimino, Y. Orlov. Policies need updating due to funding uncertainties. Review of Sport Manitoba policies planned.
 - III. Fundraising Committee: K. Baxter, L. Tymchyshyn; one additional volunteer needed.
 - IV. Screening Committee: Y. Orlov, T. De Jong, O. Orlov. Improved system for organizing records needed.
 - V. Finance Committee: Y. Orlov, E. Parisian, T. Cimino, M. Speare, T. De Jong. Meeting in early January. High performance numbers in finance spreadsheet needs updating.
 - VI. Technical Committee: Y. Orlov, S. Cimino, C. De Jong, L. Boyd, V. Golovenko, T. De Jong, T. Cimino (no vote)
- b) Additional Information:
 - 2025-26 -thirteen declared high-performance athletes.
 - Winter Classic Director: T. De Jong (S. Cimino to provide duty list)
 - Unicity Directors: T. De Jong and S. Cimino
 - Provincials Directors: T. De Jong and S. Cimino
 - Pre-Competitive Director: S. Cimino
 - Tabulation team responsible for preparing all scoresheets.
 - T. De Jong to find compulsory and Short Program coaches.

- Check medal stock for Unicity competition.
- S. Cimino will send out canteen rotation.
- Send MBTSA event photos to L. Tymchyshyn.
- T. Cimino reminded members of “Robert’s Rules” for board meetings.

7. Next Meeting: Sunday, December 14, 2025 at 10:00 a.m. at Sport Manitoba

8. Adjournment

Motion to adjourn - S. Cimino.

All in favor. Carried

7:17 p.m,