

MBTSA Board of Directors Meeting- Minutes

Meeting Date	Location	Time
January 28, 2024	1310 Archibald St.	3 pm to 6 pm
Meeting Called by	Attendees	Absent
Trina Cimino	Tania Muller, Sarah Cimino, Rhaychelle Tan, Edie Parisien, Wendy Narozniak, Trina Cimino, Marie Speare, Jen Atkinson, Sara Sabeski, Meghan Stanger, Laura Tymchyshyn	Kristin Macaraeg, Caitlyn DeJong, Linda Boyd

3:08 pm- Meeting called to order

Agenda Items

1. Adopt Agenda for meeting
Motioned- Wendy Narozniak
Seconded- Edie Parisien
2. Accept December 17, 2023 meeting minutes
Motioned Laura Tymchyshyn
Seconded Meghan Stanger
3. IFF Funding discussion (Sport Manitoba funding)
Meeting on Thursday, February 1, 2024 to review
Draft audit currently not available, can be updated when available.

Supply with program information- fundamentals/ learn to play/ train to train

That is meeting on Thursday

Laura to provide membership numbers early in the week before meeting

Attending- 4:00 Trina and Laura

6:30-Meghan, Marie, Edie, Trina, Kristin

Submission required by midnight on Friday

Old Business

4. Publicity rep- Sara Sabeski
Role will include being in charge of Instagram and Facebook, not website
Work on getting Manitoba Baton out there, publicity related, showcasing the sport.
Will house outreach equipment
To reach out to clubs to look for opportunities
5. Website Position – Sara Sabatini will take it over with a new look
To work with Sara Sabeski (publicity)

Focus on rec kids and local competitions

Laura to check for members that don't have media release (in membership information)

6. Safe Sport Screening Policy

Board members to complete and send in their Appendix A and if don't have their check, do the Stirling backcheck to test before sending out to the clubs.

Screening committee made up on board members and independent of board (Vice chair, Technical Chair and Secretary)

Position Reports

7. Assistant Technical Rep- Jen

Contacted CBTF for White Ribbons (for Cheryl Gogo)- White ribbons are available in the ribbon bin.

Pre-Competitive Challenge April 14, 2024

Badge testing- reach out to Dana to adjudicate

Has anyone seen a CPD (Continuing professional development) chart (coaches) for this year- Meghan/ Dana?

Wendy was told to use the old one. CBTF website says to use the one for the year, but isn't on CBTF website.

8. Technical Rep- Meghan

Medals- Require more for competitions this year.

Play-All- buy for Unicity and Provincials. Get stickers made

Gym time- Currently only providing 1.5 hrs and should be 2 hrs/week

Discussed adding East Elmwood every 2 weeks for Freestyle (Meghan to clarify)

Short program classes? Jen could do one on a Sunday in February.

To send information to qualified athletes

9. Fundraising- Rhaychelle

\$297 in Mom's Pantry Sales, not finalized yet.

Will keep open for 2-3 weeks before finalizing it.

Rumours- need to pick a date, minimum of 50 tickets for full profit, otherwise 25% of ticket price profit

To inquire to do a 50/50 draw as part of it.

Look at April 24, May 1, May 15- Rhaychelle to look at dates

if Club sells more than 10 tickets- club profit sharing of 20% profit and 80% to MBTSA

MBTSA fundraising goal to fund gym time.

New Business

10. Dawn Kamfoley Memorial Award- Edie
Nominations due 6 weeks prior to Provincials. Email to clubs, coaches, board members
Reminder to go out on social media at least 2 weeks prior to March 9, 2024 deadline
Committee members for 2024 award
-Kayla and Kendra (Dawn's daughters), Edie, prior recipient (Trina), Vice Chair (Kristin)
11. Policy Review Committee
This year's committee- Trina, Kristin, Marie, Edie
A number of policies to be reviewed including athletes twirling with teams outside of Manitoba
Meeting to be set within the committee members
Edie has list of policies requiring review
12. Concussion protocol- previously drafted, but not implemented (draft is out there)
CBTF didn't have a protocol at the time of original draft
Meghan and Laura to work on and complete it. CBTF currently has concussion protocol online.
13. Laura is competing at a CNBTA event (March 2/24)
Meghan (Technical) to follow up with Dana- Technical Rep for CBTF- how will this look like for CBTF
Laura will be going to both qualifiers as well
Should Manitoba Baton be funding this? We are not under CNBTA but the event is a world qualifier. Need more info before decision
14. Judge selection for competitions- Provincial judges booked
Tonya Lee, Kyla Dunston (Wilson)
Unicity- Tracy Eyssens
Need bye to allow 2 judges for Provincials
Edie arranging travel
Hotel- Canad Inns? Travelodge?
15. Team Trials practice time collaboration- request from Leisha
Upon further clarification from Leisha, no longer an issue as Laura no longer pursuing Freestyle and practice gym time funding is for Freestyle events
16. Sport Manitoba- Bison Transport Girls Multisport Series involvement. Manitoba Baton to participate in the next slot (October)
17. Sakura baton costumes
Wants to use costumes purchased for Twirl Without Limits grant for her athletes to use and return to the board. Costumes have been written into the grant and purchased.
Offer that Sakura can purchase them off of the Board.

18. Ionos Email Situation (@manitobabaton.com)
\$3.00/mo for the email system
Marie successfully uses it for her Treasurer email.
Others (including Meghan) had issues sending emails when using
It works for Treasurer, and price has been negotiated down previously due to the issues, will keep it for now.
19. Unicity Competition fee discussion
Entry form going out by Feb 1/24
Discussion on event fees.

Motion for the following fees for the 2024 Unicity Competition:

\$8 Pre-competitive

\$20 Competitive

Group fee- \$8 for Pre-Competitive athletes; \$10/Competitive athlete

\$12 gym fee per athlete/ Family \$18

Motioned by Edie

Seconded by Marie

All in favour- Motion carried

Open freestyle critique with score- no medal

20. Recreational club sanction/ memberships discussion
Kristin's school program is a drop-in class, therefore will not have memberships, but will be sanctioned events.
LaSalle program, sanctioned event. In a community centre. Operated through Kristin's club (Legacy), Yonatan teaching program. Taking registrations and offering instruction beyond white ribbon, not advertised as a drop in. Kristin to talk to Yonatan and if no memberships, then sanction will be dropped.
If a club program does not want to get memberships but is providing instruction beyond white ribbon, then sanction is removed and not operating under MBTSA, unable to participate in any sanctioned events.
LaSalle club will be taken off the website if no memberships
Email to be sent to all coaches about sanctions, memberships
Website to reflect sanctioned programs

Next meetings:

March 3/24 10 am-1pm- Sport for Life- PJs, Sarah will plan food

April 7/24 10 am-1 pm- Sport for Life

Zoom availability for meetings

	Actions from Meeting	Responsible	Est. Resolution Date
1.	IFF Funding meeting and report submission	Meghan, Marie, Edie, Trina, Kristin	Friday, February 2, 2024
2.	Completion of Safe Sport Board screening	All board members	ASAP
3.	Release of Safe Sport screening information to members/ clubs	Safe Sport Screening committee (Meghan, Kristin, Tania)	Once board members have completed screening
4.	Purchase medals for Unicity and Provincials	Meghan	Prior to Unicity competition
5.	Secure additional Freestyle gym time every 2 weeks to make up for shortfall (East Elmwood?)	Meghan	By end of February 2024
6.	Send information for Short Program class with Jen Atkinson to qualified athletes (in February)	Meghan	ASAP
7.	Schedule Rumors Comedy Club fundraiser date, arrange tickets	Rhaychelle	Before next meeting (March 3, 2024)
8.	Complete Concussion Protocol for Manitoba Baton	Meghan and Laura	Report at next meeting (March 3, 2024)
9.	To confirm with CBTF Technical Rep to confirm coordination of Laura participating in both CBTF and CNBTA events	Meghan	ASAP
10.	Confirm can operate Provincials with 2 judges	Meghan	By next meeting (March 3, 2024)
11.	Confirm if LaSalle baton program offered through Legacy taking out memberships and if not, remove sanction.	Trina- confirm Sarah- handle sanction situation	By next meeting (March 3, 2024)