

MBTSA Board of Directors Meeting

Meeting Date	Location	Time
March 3, 2024	Sport for Life- Meeting Room 4	10 am – 1 pm
Meeting Called by	Present	Absent
Trina Cimino	Trina Cimino, Edie Parisien, Kristin Macaraeg, Tania Muller, Meghan Stanger, Marie Speare, Sarah Cimino, Sara Sabeski, Wendy Narozniak, Rhaychelle Tan, Linda Boyd	Jen Atkinson, Laura Tymchyshyn,

Agenda

1. Adopt Agenda

2. Accept January 28, 2024 meeting minutes with no amendments.
Motioned- Kristin
Seconded- Linda
All in favour

Old Business:

3. IFF Funding Debrief – Trina C
Documents in the dropbox and available to review
Missed reviewing pathways for athletes
Need to focus on strategic planning. Grant available for facilitator for a strategic planning session through Sport Manitoba. Agreed to go ahead with arranging a session.
Kristin- discussed at tech meeting, Sport Manitoba want to know about what we have for coaching development.

4. Safe Sport Screening update – Meghan/Edie
Feedback on how to go about doing it. Appendix A is currently not fillable. Need to print, sign, scan. Form is to agree to screening, then screening committee respond with next steps.
Screening committee to organize how to manage.

Edie will send out something to coaches, working through logistics and will have in place for Fall 2024. Some coaches already sent documents when asked previously.

5. Unicity Competition- preparation – Meghan
Entries are in, working on set system.
Medals are in, stickers in progress.
Patti may not be able to announce
Total entries- entry fees- \$2,312.00
Work on volunteer list- will need lane runners etc.

Canteen? Rotation list, to go to the clubs in order until someone willing to take it. Meghan to send. To check Sakura is added to the list.

Podiums- not easily transportable. Red carpet purchase instead? Retractable banner with 1st, 2nd, 3rd with medals. About \$100 each.

Red carpet? Amazon look to be about \$30.

Motion- purchase a red carpet up \$50.00 for competitions, funded from the equipment line from the budget

Motioned- meghan

Seconded- Kristin

All in favour

World baton twirling day- add to lunch to teach/learn routine- ask Laura to do this. To make video.

Edie to set up files for tabulation- Meghan to provide set system

6. Provincial Competition- preparation – Linda/Meghan

Approval for 2 judges.

Entry to go out asap.

Fee discussion.

Last year- \$35 winner/championship; Open \$20

Freestyle B \$70 1 round, A \$90 2 rounds; Pairs \$35/each for B, \$45 for A

Gym fee \$10

Motion to increase gym fees for competing at Provincials \$12 athlete/ \$18- family Event fees as noted above

Motion- Meghan

Second- Sarah C.

All in favour

Professional photographer at unicity/ prov?

CBTF needs video for role models. To put education in practice. Want video of all competitions.

Need videographer. Used to use the ipad but currently has no space left.

Rhaychelle has access to a Canon camera, need SD card. Need volunteer.

Kristin has professional photographer who can do fee for service for athletes. To confirm and update board.

Board members to take pictures and provide to Sara for publicity.

Kristin to take awards photos.

Provincial gifts- discussion

3 freestyle, 3 pairs (1 pairs doubles in freestyle).

Discussion- \$25 budget per gift. Competition expense.

Take away- provide ideas on whatsapp chat

Judges- Edie- travel planning underway (Kyla flights arranged, waiting on Tanya). Contracts provided are old, suggest recheck- Judges rates are old rates. Ensure have the correct rate. Need new contract for judges. Pay based on the correct rates. Linda- rooms reserved, pick up at airport. Linda to pay and submit the bill. \$135+tax with breakfast. Kyla staying Friday- 1 night. Still to hear from Tanya.

Meghan to send new contract and Linda to submit judges information to CBTF.

7. Gym time update- additional Freestyle time? – Board discussion
Gym time May to August- 3 hrs on Sunday/Monday
Kristin's gym is available to June
Tried extra for gym on Sunday, nothing available.
Gym time listing to follow
8. Short Program Class discussion
Jen did one in Feb.
Dana doing one tomorrow
Leisha already working on their short program
Maybe plan one class between Provincials/Canadians. Defer to April/May meeting
9. Concussion Protocol (Meghan and Laura)
Draft submitted to Sport MB, lost during COVID, had been approved by Sport Manitoba.
CBTF may have used some of our document for their document
Karen agreed to meet with Meghan/ Laura. They will send to Karen to review
10. Coordination of CBTF and CNBTA events for Laura- funding?
Trina talked to Leisha. No funding other than CBTF.
Laura competing at CNTBF competition this weekend.
This shouldn't be an issue in a few years as the two organizations will be merging
Discussion around funding TransCanada team/ Laura
Our memberships are through CBTF, all we do is related to CBTF.
Manitoba Baton will not provide direct funding. CBTF recommends not violating our policy.
Look at providing support in other ways. Can consider donation to Trans Canada team if requested. Gym time is being offered as indirect support.
11. Update on sanctioned program – La Salle
Kristin's club- no memberships for the participants, therefore cancel the sanction. As the participants are not MBTSA members, this program will run independently as part of Legacy.
Yonatan is running the program. The athletes can't be in MBTSA events while not members of MBTSA. As program is through Community Centre, not part of their budget to cover memberships. Can consider in other years.
The athletes do have the option to take out a pre-comp membership for events if they want for \$20
- 11 a. Twirl without Limits Grant

We got some money! No delay to get funding, but need to follow guidelines.

If do not receive applications by end of June, will have to send the money back to the province. Equipment that purchased on the grant, if grant money needs to be refunded, we will have to consider selling it separately.

Reminder to coaches/ clubs to be sent out

New Business:

12. Respectful Board Etiquette – Trina C

Trina asked for feedback on professional level of email communication regarding athlete rep/ Instagram. No concerns within the board regarding the communications.

13. Strategic Planning – Trina C

Important to Trina as a chair. Would like separate meeting to discuss and review what goals for next 5 years.

Will set up meeting- 1 day event. Sport Manitoba will provide with outside facilitator. Kristin to look for grant through Manitoba Liquor and Lotteries.

14. Bidding for Team Trials or Canadians – Trina C

We can bid on CBTF events. CBTF will not cover losses.

To discuss in strategic planning

15. Website Planning – Board discussion

Sara Sabatini agreed to revamp website for free. Need to sit down with her to meet as a board with her to plan out with ideas, suggested zoom meeting

Kristin asked Sara to provide suggestions.

16. Outreach events/performances – Sara S

Reached out to Kidfest June 6-9, 2024- due to lack of communication, not sure will work out this year.

Pride parade- June 2, 2024- Kristin has us in front of Manitoba Hydro. Missed deadline for performance part as well as parade. \$12 SOCAN fee- will be covered under MB Hydro. Kristin to check what kind of communication Manitoba Baton can do. As we are part of the Manitoba Hydro entry, unable to hand out MB baton leaflets.

Teddy bear picnic- Sept 8, 2024. They have committee to review submissions. Sara to work on.

Red River Ex- Sat June 15 or Sun June 23- to work out time. Situated in kids area or by front gates in open area. Decided on June 23rd, 2024 from 2-4 pm (gym time is 9am- to noon that day). Want involvement from groups and individual athletes.

Sea Bears- has inquiry out, they asked for some information.

Mini U starts planning in Aug for the next year. Sara to look into.

17. Safe Sport Policy – Policy Committee

Screening policy. Trina has a document. We can adopt it or have our own. To review in policy committee. New document from CBTF.

18. New Contact information for Certificate Insurance

Peter Yeh is no longer the contact. Took awhile for CBTF to know this.

Eddie to send email to confirm contact information. CBTF website has a request certificate feature. Eddie to forward to who needs (Sarah C.). Online form used to say Peter, now says insurance broker.

19. Athlete's Rep?

Open position, term finishes in December 2024.

Discussion on when to do athletes rep election. Nomination before AGM and announce at the AGM to ensure the information is available earlier for CBTF.

Email to clubs to discuss with their eligible athletes, needs to be competing or recently competing, should be 18 or older, but have in past said 15 or up. No specific athlete type. Members to vote. Then voted on by registered athletes. Ballots online, QR code at Unicity.

19a. Hall of Fame

Is there an interest to create an MBTSA hall of fame? Virtual/ website? For other sports within Sport Manitoba, athletes inducted into Sport Manitoba Hall of Fame, then into their Hall of Fame for their own sports. Create a sports hall of fame for MBTSA- 3 types Builder/ Athlete/ Groups (pairs, teams, board groups etc)

Would need a committee to investigate. We have lots of legacy people. Committee- Kristin, Wendy, Sarah C, Sara S

Position Reports:

20. Round table

Rhaychelle- Fundraising- \$550 sales Moms Pantry- bring items to competition, store in coolers?

Working on the profit amount- to hear back from Moms pantry

Rumors need a date, will schedule in the Provincials to Canadians window. 7:45 pm show time.

May date during the week suggested May 22nd (Wednesday). For maximum profit, need minimum of 50 tickets, up to 200. Ticket price \$20 (\$7 back to Rumors)

Defer club percentage discussion

Wendy- Coaches Rep- Kaitlyn Doherty is on coach list, but shouldn't be. Confirm she is not a coach and not on list

RA Steen currently not well organized. No longer have a programming coordinator. Wendy still working through there.

Kristin- Vice Chair-

- Night of champions nominations - Volunteer: Dana, Coach: Tammy, Athlete: Laura
- Manitoba foundations for sports - Emma Baker and Hailey Tsitirin - post secondary studies
- Coaches corner- on April 28 with Loren Dermody
- Coaches Connect Event in May - Meeting/Networking event - Date to come
- Women to Watch and Jumpstart - Sent email to coaches

- White ribbons - only 30 left - approved to purchase 50

Meghan- Leisha suggested arranging a Provincial lunch time team exploration trick list. Provide to athletes, go through some in lunch break. Take time to provide parents information on the Provincial team. Directed towards B level athletes, letting them get the idea that twirling on a team is possible. Advise parents if we had a team, what costs are. Would take 10 minutes during lunch break- get the trick list to work through.

Who can lead this? Kristin can do the hand out and find someone for the athlete part. Trina and Edie to do the parent thing.

Wendy wants to clerk at provincials.

CBTF updates from Meghan- world championships, alternates will get to take floor to try the new judging system. Not for placement, but take the floor.

Canadians info coming out soon taking place in Oshawa/ Durham College.

Canadians forms available April 24, 2024, deadline May 22, 2024. Event dates July 1-5, 2024

Working on new tabulation system. Canadians one to be used by provinces, might not be available by provincials this year.

Adjudicator course in summer.

1st judges course in April D1, then in summer. Online

Adjourned 1:10 pm

	Actions from Meeting	Responsible	Est. Resolution Date
1.	Arrange strategic planning meeting with facilitator	Trina	End of April 2024
2.	Board members to submit their screening form to the screening committee	All board members	End of April 2024
3.	Screening committee to handle Safe Sport screening	Safe Sport Screening committee	End of April 2024
4.	Put together volunteer list for Unicity Competition	Meghan	Before Unicity event
5.	Order red carpet for competitions	Meghan	Before Unicity event
6.	Canteen rotation list for competitions to go to clubs	Meghan	Before Unicity event
7.	Produce and send new contracts to Provincials Judges with updated	Meghan	As soon as possible
8.	Provide Provincials Judges information to CBTF	Linda	As soon as possible
9.	Canadians practice gym time schedule to be sent out	Meghan	By end of March 2024
10.	Review Concussion Protocol and finalize report	Meghan/ Laura	By end of April 2024

11.	Send out Twirl Without Limits grant information/reminder to coaches	Trina	By the end of March 2024
12.	To confirm insurance contact and communicate new contact information to those who require it	Edie	By the end of April 2024
13.	Athlete's rep request for nominations, then set up election online	Meghan	By the end of March 2024- nominations April 2024- election
14.	Arrange Rumors fundraising event and forward tickets to	Rhaychelle	By Mid April 2024
15.	Order White Ribbons	Kristin	By end of April 2024
16.	Organize and implement Provincial Team exploration for lunch break at Provincials	Kristin- provide trick list and find facilitator Trina and Edie- parent information	Prior to Provincials